

Profe Benedict  
Spanish 1  
Silverado High School  
August 2005

Estimados students and families:

Welcome back to a new school year at Silverado High School! I am looking forward to meeting with all of you in the near future. This is my second year at Silverado and am very excited to be here! Before Silverado, I taught Spanish at Arcadia High School in Arcadia, CA.

Just a little about myself: my name is Scott Benedict and I grew up outside of Detroit, MI. I am of Maltese descent (Malta is a small island off the cost of Sicily in the Mediterranean Sea). I moved to Los Angeles when I was twenty and now live in Las Vegas! I took Spanish, German, and French both in high school and in college and can currently speak both Spanish and German. Most of my French has been lost along the way! ☺ I began college at Wayne State University in Detroit and graduated from California State University in Northridge, CA. Before I became a teacher I worked in the travel industry for Northwest Airlines, Princess Cruises, and United Airlines.

Attached you will find a course description as well as the student expectations and procedures. Please take a moment to read and discuss these with your child. With your help and support, I am sure that the 2005-2006 school year will be a very successful year!

If you have any questions, please do not hesitate to contact me at 799-5790 or by email at [profe@benedictsclass.com](mailto:profe@benedictsclass.com). I have a website ([www.benedictsclass.com](http://www.benedictsclass.com)) where students can find many helpful Spanish resources, vocabulary and verb practice, obtain extra copies of any handouts, check what homework was assigned, and much more. Please encourage your child to use this website on a regular basis! Students have said in the past that the resources have helped them be more successful in my class. You can also access student grades at anytime through [www.edline.net](http://www.edline.net). I update them every Monday. You should receive activation codes in the mail and the students will receive theirs at school.

¡Muchas gracias!

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Benedict', written in a cursive style.

Scott Benedict

## SPANISH 1 CLASS EXPECTANCY SHEET

**TEXTBOOK:** *Realidades, Look, I Can Talk!*, and *Look, I Can Talk More!* will be used as resources. No text will be distributed to students.

### **COURSE OBJECTIVES:**

1. To participate in simple conversations in Spanish, using correct pronunciation, to share feelings, emotions, opinions, and information.
2. To comprehend simple oral and written communication on a variety of topics.
3. To present information, concepts, and ideas to an audience in Spanish.
4. To explore the relationships among the practices, products, and perspectives of the diverse Hispanic cultures.
5. To connect knowledge of Spanish with other disciplines.
6. To recognize the distinctive viewpoints of other cultures.
7. To compare the nature of the Spanish language to English.
8. To contrast Hispanic cultures with individual ethnic background.
9. To employ the Spanish language both within and beyond the school setting.
10. To develop an interest in continuing the study of the Spanish language for personal enrichment.

**COURSE OUTLINE:** This one-year course is designed to acquaint students with the basic skills of listening, speaking, reading, and writing Spanish within a limited scope. The focus is communication in Spanish, incorporating understanding of Hispanic cultures, connecting with other disciplines, comparing native language to Spanish, and participating in multicultural communities. The course provides practice in correct use of basic vocabulary and language structures to enable students to function effectively within realistic settings. This course will fulfill one of the elective credits required for graduation.

**METHODOLOGY:** My class relies heavily on the TPRS (Teaching Proficiency through Reading and Storytelling) method of foreign-language teaching invented by Blaine Ray. It provides a language-rich environment that promotes foreign language learning by what sounds right. TPRS provides natural language acquisition in humorous, non-stressful situations. Strict grammatical instruction is not the focus, but through TPRS, grammatical correctness is modeled throughout the class within the stories in much the same way we all learned grammar in our native language.

This type of class is dependent upon ACTIVE participation and develops fluency in Spanish through understandable Spanish language; therefore, the majority of class time will be spent in the target language. Also integral to this method, is actively reading in the target language. To this end, you will be reading extended versions of the day's story, spending twenty minutes per week reading children-stories in class, and reading short, comprehensible novels in Spanish. **Your progress is directly linked to your level of participation.**

**TEACHER ACCESSIBILITY:** I am available for any questions, concerns, or additional help before and after school. Additionally, you may email me at [profe@benedictclass.com](mailto:profe@benedictclass.com) at any time. Emails received after 9pm will be answered the following morning before school. **Please don't wait until it's too late to ask for help!**

**GRADING POLICY:** Grades are determined through rubrics (see attached) using a 5-point scale: A (4), B (3), C (2), D (1), F (0). Letter grades are calculated using a weighted average: Speaking 22.5%, Writing 22.5%, Listening 15%, Reading 15%, Structures 10%, Vocabulary 10%, and Culture 5%. Grades are updated weekly on Monday and will be posted both on Edline ([www.edline.net](http://www.edline.net)) and in class.

- ✓ **Grading Scale:** 3.5-4.0=A, 2.5-3.4=B, 1.5-2.4=C, .5-1.4=D, .4 and below=F. **Grades are not rounded in this class.**
- ✓ **Final Exams:** Final exams are given at the end of each semester and cover speaking, writing, listening, reading, and culture. *Final exams are worth 15% of the semester grade.*
- ✓ **Benchmarks and Quarter Exams:** Benchmarks are given as necessary throughout the year on major concepts covered in class including structure, vocabulary, and culture. **Benchmark exams are unannounced.** Quarter exams are given at the end of 1<sup>st</sup> and 3<sup>rd</sup> quarters and cover speaking, writing, listening, reading, and culture. *Benchmarks are worth twice a proficiency exam and quarter exams are worth 10% of quarter/semester grade.*

- ✓ **Proficiency Exams:** Proficiency exams are given throughout the year and cover the basic skills: speaking, writing, listening, and reading. **Proficiency exams are unannounced.** Individual section-grades are entered in the grade book for proficiency exams rather than a composite-test score. *Proficiency exams count 5 times as much as a quiz.*
- ✓ **Quizzes:** Quizzes are given throughout the year and may cover any of the basic skills, as well as various structures, vocabulary, and culture elements. With the exception of culture quizzes, **quizzes are unannounced.**
- ✓ **Projects:** You will be required to complete various projects on the various topics covered throughout the year. All projects must be turned in with the grading rubric. If you are absent when a project is due, it must be turned in by another student or placed in my mailbox by 3pm on or before the due date. **For EACH project not turned in, the class grade may be reduced by one full grade.**
- ✓ **Unannounced Tests and Quizzes:** With the exception of Quarter and Semester Exams, all tests and quizzes are unannounced. This is done in order to adequately assess what students have actually learned and retained, rather than assess what they have studied/crammed for.
- ✓ **Make-up Tests and Quizzes:** Only tests have to be made up and must be made up the day of your return. Any speaking or listening sections must be made up before or after school. **You will receive a failing grade on any test or quiz missed if you are truant.**
- ✓ **Low Test or Quiz Grades:** You are required to make an appointment with me any time you receive a C or lower on any quiz or test for early academic intervention.
- ✓ **No-name Assignments and Missing Rubrics:** Late projects are NOT accepted for credit. Any assignment, project, homework, test, or quiz without a name will NOT receive credit and/or receive a failing grade. Any project not turned in with a rubric will not receive credit and/or receive a failing grade. If you know that you have turned in an assignment but have not received credit for it, please check if it is in the No-Name box.

**CITIZENSHIP:** Citizenship is a combination of classroom participation, daily-language practice, homework, and classroom behavior. If you pay attention, are prepared for class, do your homework, are on-time, cause no major disruptions, **AND** have a minimum of 80 Euros, you will receive a Satisfactory citizenship grade. In order to receive an Outstanding citizenship grade, you must go beyond the average expectancy. Any student sent to the Dean from this class may receive an Unsatisfactory citizenship grade. Truancies and excessive tardies may reduce your citizenship grade.

- ✓ **Homework:** Homework is usually given 2 or 3 times per week and generally is not given over weekends or school breaks. **Only 100% completed assignments will be accepted!** On-time assignments will receive full credit (equivalent to an A), late assignment will receive half credit (equivalent to a C), and missing assignments will receive no credit (equivalent to an F).
- ✓ **Euros (Participation Points):** Each student begins each quarter with 70 Euros. You will receive extra Euros for various participation activities in class, including speaking in Spanish to me and during class, volunteering for various activities, and games. You lose 5 Euros for each absence, tardy, bathroom pass, misbehavior, using English when not appropriate, and other classroom distractions. You **MUST** make up lost Euros by writing a 100-word essay in Spanish using at least 10 current vocabulary items at least twice. **All Make-up Essays are due the following Monday.**

#### **ATTENDANCE, TARDIES, AND MAKE-UP WORK:**

- ✓ **Attendance:** Regular attendance is essential to be successful in learning a foreign language. The Silverado High School Attendance Policy will be enforced and any student with more than 10 unapproved absences may lose academic credit for the semester.
- ✓ **Tardies:** You should be in class on-time. **You are considered tardy if you are not in your seat AND working when the tardy bell rings.** If you are more than 30 minutes late, you will be counted absent. School policy regarding the consequences for each tardy will be followed. Students who are tardy will not be able to make up work missed at the beginning of class unless the tardy is excused. This includes tests and quizzes.
- ✓ **Make-up Work:** It is **YOUR** responsibility to make up any work missed during an absence. In addition to the work missed, you **MUST** write a 100-word essay using a minimum of 10 current vocabulary items at least twice for **EACH DAY** absent. All make-up work is due the following Monday after you return to class. If you were present when an assignment is given and absent on the day it is due or are absent because of a planned absence or school activity, you will be expected to turn in the assignment on the day of your return. **You may not make up any work if you are truant.**

**CLASSROOM EXPECTATIONS:** In addition to Silverado High School's rules and regulation, the following are expectations in my classroom:

- ✓ Please respect YOURSELF, others, teachers, property, and the classroom, and the school (clean up after yourself) at ALL times.
- ✓ Please refrain from doing other class work until you are on YOUR time.
- ✓ You may only drink water in class.
- ✓ Please be sure to TURN OFF and PUT IN YOUR BACKPACK/POCKET any cell phones, music players, Play Stations, etc **BEFORE** you get to class. ANY VISIBLE cell phones or electronic devices will be confiscated.
- ✓ Although we all enjoy a good nap, please refrain from taking one OR APPEARING AS IF TAKING ONE in my class.

**DISCIPLINE:** In my classroom I try to address as many disciplinary concerns as possible within the classroom. Most of the time a quick reminder or warning is all that is necessary. However, in rare instances, further action is required. In those cases, the following will be followed:

**First Instance:** Think Time and loss of 5 participation points

**Second Instance:** Think Time, call home, and loss of 5 participation points

**Third Instance:** Detention, call home, loss of 5 participation points, and class contract

**Fourth Instance:** Referral to the Dean's Office for further disciplinary action

**As per school policy, some issues regarding safety, drug, alcohol, or smoking issues, or dress-code violations will result in the IMMEDIATE referral to the Dean's Office.**

**SILVERADO CHEATING POLICY:** Unfortunately, cheating has become a rampant problem at our school. In order to help promote academic honesty and integrity, the following policy has been adopted by Silverado High School.

All of the following measures will be taken for each cheating incident:

1. The student(s) will receive a zero for the homework assignment, project, test, quiz, etc.
2. The teacher will call home and continue to call home until parental contact is made or a minimum of 3 attempts to contact the parent have been made.
3. The teacher will write a referral describing the incident and send it to the dean so chronic cheating can be tracked.
4. A "U" in citizenship will be assigned for the quarter. **Note that a "U" in citizenship may result in the loss of certain privileges and/or deny participation in certain activities including sports.**

If a student is caught cheating twice by any one individual teacher in any one individual class, that student will receive a failing grade for the quarter. The percentage will be calculated at 55% of the percentage earned after the cheating incident.

Cheating is considered to be (but not limited to) the following:

- ✓ Copying or giving answers on any homework assignment, project, test, quiz, etc.
- ✓ Any talking during tests or quizzes
- ✓ Eyes looking anywhere but on your own paper during a test or quiz
- ✓ Acquiring any handout, test, quiz, or assignment without teacher permission
- ✓ Use of any electronic devices (for example: PDAs, cell phones, headphones, pagers, translators, etc.) during a test or quiz
- ✓ Unauthorized use of notes, book(s), cheat sheets, etc.
- ✓ Plagiarizing: "To steal and use (the ideas or writings of another) as one's own." (The American Heritage Dictionary 946)
- ✓ **Having a more advanced Spanish student or teacher/tutor edit your work or using any type of language translator, including web/online translators (The only online dictionary approved for this class is on my website)**

**CLASS WEBSITE:** There is a class website that can be found at [www.benedictclass.com](http://www.benedictclass.com). Here you may view your grades, check what homework was assigned, gain access to a Spanish web-dictionary and other Spanish resources, download extra copies of handouts, and much more. In order to access the website and download extra copies, you will need a relatively modern browser, preferably FIREFOX (free at [www.mozilla.org](http://www.mozilla.org)) and Adobe Acrobat Reader 5 or greater (free at [www.adobe.com](http://www.adobe.com)). Check it out!

**I WISH YOU ALL A GREAT SEMESTER, HOPE YOU HAVE FUN, AND WISH YOU MUCH SUCCESS!**



Please read and discuss these rules with your parents or guardian and sign in the appropriate spaces.

I have read and understand Mr. Benedict's *Class Expectancy Sheet* and fully agree to abide by its terms. I realize that I am responsible for the information that is contained in this document whether or not I actually read it.

\_\_\_\_\_  
Student Name / Class / Period

\_\_\_\_\_  
Student Signature / Date

\_\_\_\_\_  
Parent or Guardian Signature / Date

Dear Parents:

I'm anxious to work with both you and your child this school year. I strongly feel that excellent communication between the parents and the teacher is integral to a successful learning experience. Our main line of communication is through Edline; however, feel free to contact me by email or phone with any concerns or comments you may have.

In order to make communication easier, please provide any contact information below and also note which method of communication you prefer. Thanks for all your efforts and I wish you and your child a successful academic year!

Sincerely,



Scott Benedict

<b>Name:</b>	
<b>Parent Of:</b>	
<b>Home Phone:</b>	
<b>Work Phone:</b>	
<b>Cell Phone:</b>	
<b>Email Address:</b>	
I prefer to be reached by <input type="checkbox"/> home phone, <input type="checkbox"/> work phone, <input type="checkbox"/> cell phone <input type="checkbox"/> email.	
<b>Other Important Information about my child:</b>	